

Town & Country

Letting Agents

Application to Rent

Thank you for applying to 'Town & Country' to rent a property. This form is your application to rent the property. We will promptly process your application but only once a fully completed form and accompanying documents has been received.

Upon accepting your application we will obtain references, confirm your identity and make a financial check. Any information provided by you for this purpose will be kept and processed as further described in our Privacy Notice and Privacy Policy which can be found at www.tclets.co.uk. We will share your data with the Landlord, credit checking agencies, and as further described in the Privacy Policy. Your contact details will be shared as required with our contractors and utility companies and as further described in our Privacy Notice and Privacy Policy.

Please also refer to our "Tenant Application Guidance Notes".

Address of property to be rented: _____

Rent agreed: _____ Security Deposit: _____ Holding Deposit: _____

Agreed latest move in date: _____ ('Deadline for Agreement')

I/we have checked notice terms and are able to and agree to move in by the 'Deadline for Agreement'

Name of Tenant: _____ Date of Birth: _____

Occupation(s) / income source: _____

Any other persons who will be resident at the property including their ages:

Do you have any pets: Yes No If yes please specify: _____

Town & Country need to obtain the following references:

Employer: Referee Name: _____ Company Name: _____

Address: _____

Email address: _____ Phone No. _____

Current Landlord: Name _____ Agency Name _____

Address: _____

Email address: _____ Phone No. _____

Nominated Person of Good Standing (personal reference) Name _____

Address: _____

Email address: _____ Phone No. _____

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Current address: _____

Time at Address (Months & years) : _____

Previous Address 1 (If within last 3 years) : _____

Time at Address (Months & years) : _____

Previous Address 2 (If within last 3 years) : _____

Time at Address (Months & years) : _____

Day Time Phone No. _____ Evening Phone No. _____

Mobile No. _____ Email : _____

Next of Kin: _____ Phone: _____

Do you have any CCJ's, bankruptcies or insolvency orders: Yes No If yes specify: _____

Do you have any Criminal convictions: Yes No If yes specify: _____

Current Rent: _____ Do you have any rent arrears: Yes No If yes specify: _____

Have you ever paid you rent more than 3 days late: Yes No If yes specify: _____

Have you kept you home in good decorative condition and cleanliness: Yes No

I have read the Application Guidance notes and confirm that the applicants meet the affordability test: Yes

My monthly income and source(s) : _____

If employed; I don't know of any reason why my employment will not continue for at least 6 months: Yes

6 months bank statements have been provided for all bank accounts: Yes Years with bank _____

6 months payslips have been provided: Yes

Passport has been inspected as proof of identity and a copy is attached: Yes

(or alternatives as specified by the home office see:
<https://www.gov.uk/government/publications/right-to-rent-document-checks-a-user-guide>)

There is no application or administration fee. We will not start processing the application or take the property off the market until we have a received a viable application. Once we agree to process the application we will ask you to pay the holding deposit and reserve the property for you.

If you do not provide any missing or additional documents within 5 days of us requesting them you will loose your holding deposit

You agree that the holding deposit will be credited to the first months rent: Yes

I confirm that the details above are true and correct:

Print Name: _____ Signed: _____ Date: _____